**Pikula Course Redesign Guide for Individual or Group Work**

**Pikula 2022**

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# Individual Workplans:

## Table 1: Course Outcomes

|  |  |  |
| --- | --- | --- |
| **COURSE OUTCOMES** | | |
| Students will be able to: | # 1. |  |
| Students will be able to: | # 2. |  |
| Students will be able to: | # 3. |  |
| Students will be able to: | # 4. |  |
| Students will be able to: | # 5. |  |
| Students will be able to: | # 6. |  |
| Students will be able to: | #7. |  |
| Students will be able to: | #8. |  |

## Table 2 Planning Document

**Planning Document**

|  |  |  |
| --- | --- | --- |
| **Task** | **Person / People Responsible** | **Tentative**  **Completion Date** |
| 1. Create Course Outcomes / Align with InTASC Standards |  |  |
| 2. Create Tentative Modules (Table 3 Course Layout) |  |  |
| 3. Create Tentative Module Objectives (that align with course  outcomes) (Table 3 Course Layout) |  |  |
| 4. Create Tentative Activities  (What do you use now as a starting point)  (Table 3 Course Layout) |  |  |
| 5. Create Tentative Assessments (What do you use now as a starting point…what would you love to use? (Your dream  course) (Table 3 Course Layout) |  |  |
| 6. Identify Tentative OER for course (Existing OER, Resources already created and used by authors to fill gaps in the commercial resources that they have been using, those wonderful resources you have created over the years that you know work well that you would be willing to CC License)  (Resource Matrix below Table 4) |  |  |
| 7. Identify tentative activities, lessons, discussions, etc. (that align with your module objectives and assessments) for your learners to complete that allow them to demonstrate that they have learned what you have identified as your module  objectives. (Table 3 Course Layout) |  |  |
| **8. Do a quick Equity / UDL Check Modes of Assessment**  [https://cdip.merlot.org/facultyteaching/Modesofassessmen](https://cdip.merlot.org/facultyteaching/Modesofassessment.html) [t.html](https://cdip.merlot.org/facultyteaching/Modesofassessment.html)  **Equity:**  Reflect and Check: 3 Steps to Equitable Online Course Design In Higher Ed [https://www.everylearnereverywhere.org/blog/equitable-](https://www.everylearnereverywhere.org/blog/equitable-online-course-design/)  [online-course-design/](https://www.everylearnereverywhere.org/blog/equitable-online-course-design/) |  |  |

|  |  |  |
| --- | --- | --- |
| **UDL Checklist:**  [https://wvde.state.wv.us/osp/UDL/7.%20UDL%20Guidelines](https://wvde.state.wv.us/osp/UDL/7.%20UDL%20Guidelines%20Checklist.pdf)  [%20Checklist.pdf](https://wvde.state.wv.us/osp/UDL/7.%20UDL%20Guidelines%20Checklist.pdf) |  |  |
| **9. Do a quick alignment check ( Course outcome/Module**  **Objectives/ Learning Resources Activities/ Assessments)** |  |  |
| 10. Evaluate workload (Table 3) |  |  |
| 11. Identify who would like to work on what |  |  |
| 12. Divide and conquer (who does what) (Table 3) |  |  |
| 13. Create tentative timeline (Who does what, when, and what  semester/ dates) (Column 5 on Table) |  |  |
| 14. Refine as you work together. This plan will change as you  work! |  |  |
| 15. Weekly check-ins (Learning Circles and group identified Zoom room meetings) Decide who will submit this group plan each week showing your progress. You can rotate this task between group members. Hand in this entire document with the appropriate week in (Table 5 Weekly Group  Updates and Journal Progress) filled in. |  |  |
| 16. Fill out and dropbox your Individual work plan | Each individual group member |  |
| 17. You are on your way! Nice work! � | Everyone in Group |  |

# Course Structure:

## Table 3: Course Outline/ Layout

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Course Outline** | | | | |
| **Course Outcomes/**  **InTASC Standard** | **Weekly / Module Learning Objectives** | **Content for teaching these Objectives / URL’s/ Readings /**  **Preparation / Learning Activities** | **Assessment of Objectives** | **Person Responsible/ Date Due** |
| Week 1 (#) | Week 1 Module Objectives: 1.  2.  3.  4. and so on… |  |  | Name: Date Due: |
| Week 2 (#) | Week 2 Module Objectives: 1.  2.  3.  4. and so on… |  |  | Name: Date Due: |
| Week 3 (#) | Week 3 Module Objectives: |  |  | Name: |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | 1. and so on… |  |  | Date Due: |
| Week 4 (#) | Week 4 Module Objectives: 1.  2.  3.  4. and so on… |  |  | Name: Date Due: |
| Week 5 (#) | Week 5 Module Objectives: 1.  2.  3.  4. and so on… |  |  | Name: Date Due: |
| Week 6 (#) | Week 6 Module Objectives: 1.  2.  3.  4. and so on… |  |  | Name: Date Due: |
| Week 7 (#) | Week 7 Module Objectives: 1.  2.  3.  4. and so on… |  |  | Name: Date Due: |
| Week 8 (#) | Week 8 Module Objectives:  1. |  |  | Name:  Date Due: |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | 2.  3.  4. and so on… |  |  |  |
| Week 9 (#) | Week 9 Module Objectives: 1.  2.  3.  4. and so on… |  |  | Name: Date Due: |
| Week 10 (#) | Week 10 Module Objectives: 1.  2.  3.  4. and so on… |  |  | Name: Date Due: |
| Week 11 (#) | Week 11 Module Objectives: 1.  2.  3.  4. and so on… |  |  | Name: Date Due: |
| Week 12 (#) | Week 12 Module Objectives: 1.  2.  3.  4. and so on… |  |  | Name: Date Due: |
| Week 13 (#) | Week13 Module Objectives: 1.  2. |  |  | Name: Date Due: |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | 3.  4. and so on… |  |  |  |
| Week 14 (#) | Week 14 Module Objectives: 1.  2.  3.  4. and so on… |  |  | Name: Date Due: |
| Week 15 (#) | Week 15 Module Objectives: 1.  2.  3.  4. and so on… |  |  | Name: Date Due: |
| Week 16 (#) | Week 16 Module Objectives: 1.  2.  3.  4. and so on… |  |  | Name: Date Due: |
| Week 17 (#) | Week 17 Module Objectives: 1.  2.  3.  4. and so on… |  |  | Name: Date Due: |
| **Remember to do frequent and quick alignment checks (Course outcome/Module Objectives/ Learning Resources Activities/ Assessments) and equity / UDL Checks**  **1. Do a quick Equity / UDL Check** | | | | |

**Modes of Assessment** [**https://cdip.merlot.org/facultyteaching/Modesofassessment.html**](https://cdip.merlot.org/facultyteaching/Modesofassessment.html)

**Equity:**

**Reflect and Check: 3 Steps to Equitable Online Course Design In Higher Ed**

[**https://www.everylearnereverywhere.org/blog/equitable-online-course-design/**](https://www.everylearnereverywhere.org/blog/equitable-online-course-design/)

**UDL Checklist:** [**https://wvde.state.wv.us/osp/UDL/7.%20UDL%20Guidelines%20Checklist.pdf**](https://wvde.state.wv.us/osp/UDL/7.%20UDL%20Guidelines%20Checklist.pdf)

# References/Resources

## Table 4: References/Resources Matrix Template

|  |  |  |  |
| --- | --- | --- | --- |
| References/Resources Matrix Template | | | |
| **Learning Module** | **Attributions** | **Creative Commons Licenses** | **Citations for Modules** |
| **Week / Module One** |  |  |  |
| **Week / Module Two** |  |  |  |
| **Week / Module Three** |  |  |  |
| **Week / Module Four** |  |  |  |
| **Week / Module Five** |  |  |  |
| **Week / Module Six** |  |  |  |
| **Week / Module Seven** |  |  |  |
| **Week / Module Eight** |  |  |  |
| **Week / Module Nine** |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Week / Module Ten** |  |  |  |
| **Week / Module Eleven** |  |  |  |
| **Week / Module Twelve** |  |  |  |
| **Week / Module Thirteen** |  |  |  |
| **Week/ Module Fourteen** |  |  |  |
| **Week / Module Fifteen** |  |  |  |
| **Week / Module Sixteen** |  |  |  |
| **Week / Module Seventeen** |  |  |  |

# Weekly Group Updates and Journal Progress

## Table 5: Weekly Group Updates and Journal Progress Matrix

|  |  |  |
| --- | --- | --- |
| **WEEK** | **Weekly Group Update and Journal of Progress** |  |
| WEEK ONE | 1. This week our plan was to complete… 2. We worked on ……. 3. We completed …… 4. Things are going as planned…. Things are not going as planned 5. Changes, additions, etc. 6. Overall thoughts reflections… | Name of person submitting: Date: |
| WEEK TWO | 1. This week our plan was to complete… 2. We worked on ……. 3. We completed …… 4. Things are going as planned…. Things are not going as planned 5. Changes, additions, etc. 6. Overall thoughts reflections… | Name of person submitting: Date: |
| WEEK THREE | 1. This week our plan was to complete… | Name of person submitting: |

|  |  |  |
| --- | --- | --- |
|  | 1. We worked on ……. 2. We completed …… 3. Things are going as planned…. Things are not going as planned 4. Changes, additions, etc. 5. Overall thoughts reflections… | Date: |
| WEEK FOUR | 1. This week our plan was to complete… 2. We worked on ……. 3. We completed …… 4. Things are going as planned…. Things are not going as planned 5. Changes, additions, etc. 6. Overall thoughts reflections… | Name of person submitting: Date: |
| WEEK FIVE | 1. This week our plan was to complete… 2. We worked on ……. 3. We completed …… 4. Things are going as planned…. Things are not going as planned 5. Changes, additions, etc. 6. Overall thoughts reflections… | Name of person submitting: Date: |
| WEEK SIX | 1. This week our plan was to complete… 2. We worked on ……. 3. We completed …… 4. Things are going as planned…. Things are not going as planned 5. Changes, additions, etc. 6. Overall thoughts reflections… | Name of person submitting: Date: |
| WEEK SEVEN | 1. This week our plan was to complete… 2. We worked on ……. 3. We completed …… 4. Things are going as planned…. Things are not going as planned 5. Changes, additions, etc. 6. Overall thoughts reflections… | Name of person submitting: Date: |

|  |  |  |
| --- | --- | --- |
| WEEK EIGHT | 1. This week our plan was to complete… 2. We worked on ……. 3. We completed …… 4. Things are going as planned…. Things are not going as planned 5. Changes, additions, etc. 6. Overall thoughts reflections… | Name of person submitting: Date: |
| WEEK NINE | 1. This week our plan was to complete… 2. We worked on ……. 3. We completed …… 4. Things are going as planned…. Things are not going as planned 5. Changes, additions, etc. 6. Overall thoughts reflections… | Name of person submitting: Date: |
| WEEK TEN  (I*f working entire semester or if you want to continue work over multiple semesters)* | 1. This week our plan was to complete… 2. We worked on ……. 3. We completed …… 4. Things are going as planned…. Things are not going as planned 5. Changes, additions, etc. 6. Overall thoughts reflections… | Name of person submitting: Date: |
| WEEK ELEVEN  (I*f working entire semester or if you want to continue work over multiple semesters)* | 1. This week our plan was to complete… 2. We worked on ……. 3. We completed …… 4. Things are going as planned…. Things are not going as planned 5. Changes, additions, etc. 6. Overall thoughts reflections… | Name of person submitting: Date: |
| WEEK TWELVE  (I*f working entire semester or if you want to continue work over multiple semesters)* | 1. This week our plan was to complete… 2. We worked on ……. 3. We completed …… 4. Things are going as planned…. Things are not going as planned 5. Changes, additions, etc. | Name of person submitting: Date: |

|  |  |  |
| --- | --- | --- |
|  | 6. Overall thoughts reflections… |  |
| WEEK THIRTEEN  (I*f working entire semester or if you want to continue work over multiple semesters)* | 1. This week our plan was to complete… 2. We worked on ……. 3. We completed …… 4. Things are going as planned…. Things are not going as planned 5. Changes, additions, etc. 6. Overall thoughts reflections… | Name of person submitting: Date: |
| WEEK FOURTEEN  (I*f working entire semester or if you want to continue work over multiple semesters)* | 1. This week our plan was to complete… 2. We worked on ……. 3. We completed …… 4. Things are going as planned…. Things are not going as planned 5. Changes, additions, etc. 6. Overall thoughts reflections… | Name of person submitting: Date: |
| WEEK FIFTEEN  (I*f working entire semester or if you want to continue work over multiple semesters)* | 1. This week our plan was to complete… 2. We worked on ……. 3. We completed …… 4. Things are going as planned…. Things are not going as planned 5. Changes, additions, etc. 6. Overall thoughts reflections… | Name of person submitting: Date: |
| WEEK SIXTEEN  (I*f working entire semester or if you want to continue work over multiple semesters)* | 1. This week our plan was to complete… 2. We worked on ……. 3. We completed …… 4. Things are going as planned…. Things are not going as planned 5. Changes, additions, etc. 6. Overall thoughts reflections… | Name of person submitting: Date: |